

Policy No. 3  
Replaces Policy No. 3

Revised: 06-01-21  
Issued: 9-26-97

SUBJECT: Financial Planning and Management

PURPOSE: To establish policy for the management, protection and disposition of organization monies through the Office of Chief Financial Officer and Accounting.

PRINCIPAL: From time to time or on a continuous basis, monies are received, managed and dispensed for the good and welfare of the organization and persons supported through Woodhaven Learning Center. This is a major responsibility assigned to the Chief Financial Officer's Office.

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The organization monies received, managed, protected and dispensed shall be done in accordance with generally accepted accounting and auditing principals through the Office of the Chief Financial Officer, meeting all state and federal laws, rules and regulations as are applicable.

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_  
Chief Executive Officer

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
Board of Directors President