

Procedure No. 2-6-15
Replaces Procedure No. 2-6-15

Revised: 08-31-21
Issued: 08-20-85

SUBJECT: Participation of Individual Supported in Research Projects

PURPOSE: To ensure that any research is conducted in compliance with the highest ethical standards, that the rights and well being of each individual is adequately protected and that there are adequate safeguards to protect the confidentiality of each participant. Also to carry out the mandate of Habilitation Services Policy No. 2.

1. All research proposals shall be presented in writing to the Chief Executive Officer or Chief Operating Officer for approval.
2. The proposal shall include, at a minimum, a synopsis of the research, the hypothesis to be tested, the methods to be used, the expected benefits, possible negative consequences or undesirable effects of the research, such measures as are deemed necessary to protect the safety and well being of the participant, measures to ensure the confidentiality of each participant, the anticipated date to begin research. A copy of the documentation to be used regarding informed consent shall be included with the proposal.
3. If the Chief Executive Officer or the Chief Operating Officer approve the proposal, the researcher with the proposal will be referred to the Director of the Central Missouri Regional Center for approval and additional guidance in terms of compliance with all Department of Mental Health regulations regarding research when State funded individuals are involved.
4. Upon written verification that the proposed research project has been approved by the Department of Mental Health, the principal investigators shall contact the Chief Executive Officer or the Chief Operating Officer for final discussions, direction, agreement, timetable regarding the research and follow up.
5. No person shall participate in any research project without being informed of the nature of the research and without having first given informed consent in writing. If the person is not his/her own legal guardian, written consent from the guardian must also be obtained prior to participation. Individuals supported by Woodhaven shall have the right to refuse to participate in any research project at any time.

Approved by: _____
Director of Residential and Community Services

Date: _____